

**SECONDARY SCHOOL TUITION FEE STRUCTURE AND  
PAYMENT SCHEDULE FOR 2024-2025 ACADEMIC YEAR**

**Admission and Testing fee 550,000 (MNT).** This fee must be paid prior to the applicant taking the entrance exam. This is a one-time, non-refundable payment.

GRADES	ANNUAL TUITION FEE (MNT) (Sibling discount 5% for each second and third family child. Birth certificate is required!)	PAYMENT SCHEDULE /Due Dates/		
		1 <sup>st</sup> Semester		2 <sup>nd</sup> Semester
		Seat Guarantee /April 25, 2024/	Second Payment /Aug 14, 2024/	Third Payment /Dec 4, 2024/
<b>MS / Grades 6-8</b> (Middle School)	<b>32,000,000</b>	<b>8,000,000</b>	<b>8,000,000</b>	<b>16,000,000</b>
<b>HS / Grades 9-12</b> (High School)	<b>36,000,000</b>	<b>9,000,000</b>	<b>9,000,000</b>	<b>18,000,000</b>

<b>BOOK DEPOSIT (MNT)</b> (one-time, refundable fee)	<b>1,000,000</b>	The refund will be reimbursed after any deductions for damaged or lost books
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UNIFORM (MNT) (Grade 6-12) (Extended sizes will be ordered individually with 10% additional cost)	Polo shirt (M, L, XL)		Pants (164-170)	Skirt (40-46)	Hoodie with zipper L, XL, XXL
	Short sleeve	Long sleeve	(46-50)		
	<b>60,000</b>	<b>70,000</b>	<b>85,000</b>	<b>85,000</b>	<b>90,000</b>
<b>LUNCH (MNT)</b> (Hot meal)	<b>8,500₮</b> Lunch money should be paid in advance directly to your child's account in the cafeteria.				

**Note:**

- As stated in the admission policy, parents who do not pay the tuition within 2 weeks from the start of the semester will have their child withdrawn from school.
- When a student enrolls during the middle of a semester the full semester tuition fee must be paid.
- Unpaid book deposit fees will automatically be deducted from the tuition fees.
- To secure a place in class a returning student must pay a seat guarantee fee within the Re-Registration deadline. The 2025-2026 Seat Guarantee Fee will be announced in April 2025.
- The tuition fee structure is posted on the school website [www.asu.edu.mn](http://www.asu.edu.mn)

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BUS FEES (MNT) (Bus routes are located on the school website )	1 <sup>st</sup> Semester Due date: Aug 14, 2024		2 <sup>nd</sup> Semester Due date: Dec 04, 2024	
	Two-way	One-way	Two-way	One-way
<b>Zone 3</b> (until Peace Avenue)	<b>1,400,000</b>	<b>1,050,000</b>	<b>1,400,000</b>	<b>1,050,000</b>
<b>Zone 2</b> (until Gegeenten town)	<b>1,200,000</b>	<b>900,000</b>	<b>1,200,000</b>	<b>900,000</b>
<b>Zone 1</b> (until Zaisan Mountain)	<b>800,000</b>	<b>600,000</b>	<b>800,000</b>	<b>600,000</b>
<b>Bus service duration</b>	<b>Aug 28, 2024 - Jan 31, 2025</b>		<b>Feb 3, 2025 - June 13, 2025</b>	

**Refund Policy:**

The Tuition Fee is refundable when a student officially withdraws from the school. Written notice of withdrawal signed by parents must be submitted to the Student Services Office in order to obtain a refund of the tuition fee. The refund amount will be applied depending on student attendance days within a semester. (See below)

Tuition refund	Percentage for refund
<ul style="list-style-type: none"> <li>• 2 weeks prior to the start of the school year</li> <li>• 2 weeks into the school year</li> <li>• More than 2 weeks</li> </ul>	<ul style="list-style-type: none"> <li>• <b>90%</b> of the fee refunded</li> <li>• <b>80%</b> of the remaining fee</li> <li>• <b>No refund</b></li> </ul>
Bus refund	Percentage for refund
<ul style="list-style-type: none"> <li>• Within 2 weeks of service</li> <li>• More than 2 weeks</li> </ul>	<ul style="list-style-type: none"> <li>• <b>80%</b> of the remaining fee</li> <li>• <b>No refund</b></li> </ul>

**Note:**

1. School administration will inform parents by email of any closures mandated by the government as soon as possible. In this case, no tuition fees will be reimbursed.
2. Please contact The Secondary School Student Office for any clarifications Room # 221, Tel: 976-11- 348888, [ss.studentservices@asu.edu.mn](mailto:ss.studentservices@asu.edu.mn)
3. Tuition fees can be paid in cash at the Finance Office in the Secondary School building, Room#222, Tel: 976-11-348888 ([finance@asu.edu.mn](mailto:finance@asu.edu.mn)) or to the School bank account.

**Bank name:** Trade and Development Bank

**Bank SWIFT Code:** TDBMMNUB

**Beneficiary MNT:** ACY XXK **Account #:** 404197752

**Please indicate the STUDENT'S FULL NAME AND GRADE**